

City of Midland

BOARD AND COMMISSION

APPLICATION PROCESS



Thank you for your interest in applying for a City of Midland board or commission.

The process to apply for a board or commission position is as follows:

1. Complete the application specific to the board or commission of your choice. Applications can be filled out online via the City of Midland website (www.cityofmidlandmi.gov/boardscommissions), or they may be requested in person at the City Manager's Office, by phone at 837-3301, or by e-mailing the City at cityhall@midland-mi.org.

Each board and commission has its own application.

2. Once the application has been completed, please return it by mail or in person to: City Manager's Office, 333 W. Ellsworth St., Midland, MI 48640-5132 or fax: 989-837-5727.

The entire application and any attachments, such as resumes, will be considered by the City Manager, who appoints members to this commission.

3. If appointed to the commission, a City of Midland staff liaison will contact you regarding meeting dates and times and other information you'll need to know to help you in your new role as a board or commission member.

If you have any questions about the City of Midland board and commission application process, please contact the City Manager's Office at 837-3301.

City of Midland Boards and Commissions Attendance Policy

In accord with Sec. 2-243 of the City's Code of Ordinances regarding regular attendance by members of boards and commissions, the following attendance policy was adopted by Midland City Council on July 19, 2004:

The position of a member of any board or commission established by the Charter or the Code of Ordinances of the city that meets more often than quarterly shall be considered vacant if such member shall miss four (4) consecutive, regular held meetings of the board or commission. Notwithstanding the foregoing, the position of a member of any board or commission established by the charter or the code of ordinances of the city shall be considered vacant if such member shall miss more than twenty-five (25) percent of regular meetings scheduled in any fiscal year.

If you have questions regarding this policy, please contact the City staff liaison for the board or commission for which you are applying.



HOUSING COMMISSION APPLICATION

The Housing Commission advises City staff and the City Manager regarding areas of the city where it is necessary to provide proper sanitary housing facilities for families of low income and for the elimination of housing conditions that are detrimental to the public peace, health, safety, morals, or welfare.

The Housing Commission consists of five members appointed by the City Manager. Appointed members shall serve a term of five years.

APPLICATIONS INSTRUCTIONS: *This Microsoft Word application may be filled out online using the form fields below, or printed out to your desktop printer and filled out by hand or with a typewriter. If using the online form, simply start typing in the first gray square (form field) in the DATE: area below, then press the Tab key to go to the next form field. Once the form is filled out completely, save it to your computer, print out the form to your desktop printer, then sign and return it to the City Manager's Office, 333 W. Ellsworth Street, Midland, MI 48640, or by fax (989-837-5727) to the attention of Rachel Swint.*

DATE: _____

NAME: _____

ADDRESS: _____

WARD: _____

HOME PHONE: _____

WORK PHONE: _____

E-MAIL ADDRESS: _____

OCCUPATION: _____

EMPLOYER: _____

Are you currently a resident of the City of Midland? _____

In what year did you become a City resident? _____

The Housing Commission generally meets the First Monday of the months of March, June, September, and December at 3 p.m. in Midland City Hall.

Are you available to meet at this time? (Mark "X" for Yes or No) Yes No

- continued -

Why are you interested in serving on the Housing Commission?

Why do you feel you are qualified to serve on the Housing Commission?

List any other information you feel would be pertinent in assisting the City Manager in his selection (you're welcome to attach a resume or list any relevant personal or professional accomplishments).

Appointed members are expected to attend all meetings of the commission. A position shall be considered vacant if a member misses more than 25% of the regular meetings scheduled in any fiscal year.

Signature: _____

The above information I have provided is accurate. I have read and understand the requirements to serve as a member on the Housing Commission.

Please return this form to the City Manager's Office, 333 W. Ellsworth Street, Midland, MI 48640, or by fax 989-837-5727 to the attention of Rachel Swint.