



**GRACE A. DOW MEMORIAL LIBRARY**  
**Library Board Minutes**  
**September 20, 2023 @ 6:00 p.m.**

**Roll Call**

Andrus called the meeting to order at 6:00 p.m.

PRESENT: Miriam Andrus, Bethany Broderick, Sarah Galt, Gail Hoffman, Julie Hyatt, Alicia Allen, Rosemary King, Joseph Weir

ALSO PRESENT: Mary Jo Kellogg, Library Administrative Assistant

**1. Library Board Reorganization**

- a. Selection of Board Chair – Motion by Galt, second by Hyatt that Gail Hoffman be appointed Board Chair. Motion carried.
- b. Vice-Chair – Motion by Broderick that Sarah Galt be appointed Vice-Chair, motion died. Motion by Galt, second by Hoffman that Julie Hyatt be appointed Vice-Chair. Motion carried.

**2. Approval of Minutes**

- a. Motion by Galt, second by Allen that the minutes of the May 17, 2023 meeting be accepted as submitted. Motion carried.

**3. Additions or Changes to the Agenda**

- a. Andrus suggested adding Introduction of Two New Board Members

**i. Introduction of New Board Members**

- 1.** Rosemary King – Township Liaison
- 2.** Joseph Weir – Citizen at Large

**4. Public Comments – None**

**5. Building Update: Andrus**

- a. The Library is now 100% complete from the 2020 Flood Building renovations.
- b. The berm that was installed on the north side of the library during the flood has been approved by EGLE.
  - i. Working with the Department of Public Services to perform compensating excavation on the banks of the Snake River that is equal to the volume of fill placed in the floodplain.

- ii. Pam Blough is working on design updates to the Japanese Garden.
- c. Andrus reviewed the landscape prints and changes for the front of the Library.
  - i. Bidding will begin Fall/Winter 2023
  - ii. Construction to commence in Spring/Summer 2024

#### **6. Director's Report: Andrus**

- a. Summer Reading Program – Approximately 3000 attended the kick-off
  - i. Andrus reviewed program statistics.
- b. Fall Programming
  - i. Celebration of Peace
  - ii. Girls Hour of Code
  - iii. Alzheimer's & Dementia Caregiver Support Group
- c. Public Librarianship in Contentious Times
- d. Staff Travel Grants
  - i. ABOS 2023 Annual Conference – Deanna Schroden
  - ii. YALSA'S Symposium – Madison Roberts
- e. Great Michigan Read – Fire Keeper's Daughter by Angeline Boulley
  - i. Powwow with the Saginaw Chippewa Tribe Summer/Fall 2024
- f. Andrus discussed replacing the projector in the auditorium.
- g. Staffing Changes
  - i. Jillian Witherspoon new Library Aide
  - ii. Wendy Oliver retiring Library Aide
- h. Upcoming and Continuing Programs
  - i. Floats with Goats
- i. Classic Movie Poster and Showings
  - i. "Meet Me After The Show" November 3, 2023
  - ii. November 3<sup>rd</sup> – December 18<sup>th</sup>, 2023 movie poster display
  - iii. Classic Movies – Monday Matinee and Friday Evenings
- j. Winter-daze: December 1, 2023
  - i. Polar Express theme

#### **7. Old Business – Library Board Annual Report to Council**

- a. President Hoffman and board members discussed the Annual Report to Council and the Goals for 2023-2024.
- b. Discussion about having a refresher with Jim Branson on the Board's Responsibility Training.
- c. Motion by Hyatt, second by King that the Library Board Annual Report to Council be accepted as written. Motion carried.

#### **8. New Business – Proposed Meeting Dates**

- a. Wednesdays at 6:00 p.m. in City Council Chambers on January 17, 2024, March 20, 2024, May 15, 2024, September 18, 2024, and November 20, 2024
  - i. Motion by Hoffman, second by Broderick to accept proposed meeting dates. Motion carried.

**9. Announcements**

- a. Next Meeting November 15, 2023 at 6:00 p.m. in Council Chambers.
- b. Adjournment – Motion by Galt, second by Hyatt. Motion carried.