



GRACE A. DOW
MEMORIAL LIBRARY
A City of Midland Department

GRACE A. DOW MEMORIAL LIBRARY
Library Board Minutes
May 17, 2023 - 6:00 p.m.
City Hall: City Council Chambers

Call to Order: Gail Hoffman at 6:00 pm.

Roll Call of Members:

Present: Bethany Broderick, Sarah Galt, Gail Hoffman, Julie Hyatt and Miriam Andrus.

Absent: Stephanie Andreasen and Alicia Allen

Also Present: Mary Jo Kellogg, Library Administrative Assistant

Approval of Minutes:

1. Acceptance of March 15, 2023 minutes: Motion by Galt, second by Broderick. Motion carried.
2. Additions or Changes to the Agenda: None

Public Comments: None

Special Presentation:

3. Teen Advisory Board (TAB) presentation by Teen Librarian Madison Roberts and volunteer Tammy Ocean
 - a. Tammy Ocean shared that TAB is 7th-12th grade teens who are interested in library services that meet on the first Monday of each month. The group votes on upcoming teen programs and volunteers at library events.

Library Communications:

4. Building update: Andrus announced that the reconstruction phase of the library is complete. FEMA reimbursement is expected in the future. Upcoming projects include a new drinking fountain in the main lobby and the Japanese garden re-landscaped. Due to the flood, a berm was erected which requires modifications to the backyard as an area was deemed a flood plain. Landscape architects have been contracted to design a new backyard space.
5. Director's Report: Andrus discussed current library programs such as Discovery Depot-Camping, May 15-30, 2023. Battle of the Books wrapped up on April 25th and VolunTeen Program is kicking off with orientation. The current adult program is a BREW Series including beer, coffee, and tea. Outreach has been working in the townships, the Farmers Market, and with MPS free lunch Meet Up and Eat Up and Read Up.

New Staff: Abigail Armstrong-Library Assistant, Jennifer Edmonds-Outreach Librarian, and Scott Bays-Library Aide.

The Get It @ GADML campaign will run for 18 months.

The Michigan Authors' Series will be happening in July 2023.

Floats with Goats during Neighboring Week, September 27, 2023.

Old Business:

6. Strategic Plan Goals 2023 – Finalization
 - a. Item Number 4 - Motion made for Gail Hoffman, by Hoffman, to be a liaison to the Friends of the Library. Second by Hyatt. Motion carried.
 - b. Item Number 3 – Board members will volunteer at 1 event outside of the Library each year. Motion by Galt, second by Hoffman. Motion carried.
 - c. Item Number 7 – Board members will act as advocates for the Library and notify Miriam by email of how and when they promoted the Library.

7. Annual Report to Council – Subcommittee: Sarah Galt (outgoing) and Gail Hoffman (incoming) will prepare the Annual Report to Council, and present it to the Library Board on 09/20/23 and to the City Council on 10/9 or 10/23/23.

New Business: Gail Hoffman presented information on a Rotary event, 6/8/23, 3-6 p.m. at Grove Park that the Grace A. Dow Memorial Library is participating in.

Announcements

8. Adjournment at 7:00 p.m. Motion by Broderick, second by Hyatt. Motion carried.

The next meeting date is September 20, 2023 @ 6pm in Council Chambers.