

**MINUTES OF THE BARSTOW AVIATION ADVISORY COMMISSION
MEETING**

January 12, 2021

PRESENT: Commissioners: James Pollack, Dustin Jermalowicz, Richard Siemer,
Linda Langrill, Matt Janson

EXCUSED: None

LOCATION: Zoom Virtual meeting

OTHERS: Interim Airport Manager Carol Stone, Sarah Pagano, Stephanie Ward of
Mead & Hunt

REPORTED BY: Carol Stone, Interim Airport Manager

Comm. Pollack called the meeting to order at 5:00 pm.

Agenda Item #2: Approval of Minutes: The minutes of the December 8, 2020 meeting were reviewed. It was moved by Commissioner Langrill and supported by Commissioner Janson to approve the minutes. Motion was approved unanimously (5-0).

Agenda Item #3: Airport Layout Plan & Environmental Study. Stephanie Ward, Aviation Consultant with Mead & Hunt provided an update on the Airport Layout Plan and the requirement for an environmental assessment prior to proceeding with tree clearing and trimming. She indicated that a copy of services would be presented at the April meeting for consideration and approval by the Board. FAA grant funding would be used to cover the cost of the assessment with a 5% match paid by the City.

Agenda Item #4: Sarah Pagano, Airport Operations Manager, provided an update on monthly activity at the airport and a maintenance status report.

Agenda Item #5: New Business:

Commissioner Siemer discussed the need for FBO services at the airport and stated his belief that the FBO should also be the airport manager.

Matt Janson agreed that an FBO was needed but did not agree that the airport manager also needed to be the FBO.

Linda Langrill agreed that an FBO was needed and referenced comments made in the recent user survey regarding the need for an FBO.

James Pollack requested that Carol Stone & Sarah Pagano look at the structures at other airports and whether the airport manager is also the FBO.

Agenda Item #5: Public Comments

Dot Hornsby agreed with the need for an FBO and stated that a heated hangar provided by the City would be a good idea. Ms. Hornsby also suggested that the Commission consider a committee that includes pilots to review the airport rules and regulations.

The next meetings of the Aviation Advisory Commission are:

April 7, 2021 at 3 pm: This is a work session during which Stephanie Ward will provide an overview of FAA & MDOT funding and project requirements.

April 13, 2021 at 5 pm: Regular meeting of the Aviation Advisory Committee.

The meeting was adjourned at 6:20 pm.