



Parks and Recreation ♦ 4811 North Saginaw Road ♦ Midland, Michigan 48640 ♦ 989.837.6930 ♦ 989.835.5651 Fax ♦ www.cityofmidlandmi.gov

July 28, 2022

TO: Parks and Recreation Commission

FROM: Karen Murphy, Public Services Director

SUBJECT: Parks and Recreation Commission Meeting of August 3, 2022

The regular meeting of the Midland Parks and Recreation Commission has been scheduled for Wednesday, August 3, 2022. The meeting will be held in person at the Council Chambers of Midland City Hall at 333 W. Ellsworth Street and will begin at 7:00 p.m.

The agenda for the meeting is as follows:

- 1) Call to Order
- 2) Roll Call
- 3) Resignation of Commissioner Ken Wang
- 4) Election of Chair and Vice Chair
- 5) Minutes of meeting of May 4, 2022
- 6) Call to Audience
- 7) Adoption of meeting calendar for 2023
- 8) Discussion topics for FY 2022/23 Work Plan
- 9) Grant from Saginaw Bay Watershed Initiative Network
- 10) Summer Recreation update
- 11) Miracle Field end of season update
- 12) Horticulture update
- 13) Project Reports
 - a. Poseyville Riverfront Restoration
 - b. Currie Stadium demolition
 - c. Eagle Ridge Nature Area
- 14) Old Business
- 15) New Business
- 16) Adjourn



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July 28, 2022

TO: Parks and Recreation Commission
FROM: Karen Murphy, Director of Public Services
SUBJECT: Notes for Meeting of Wednesday, August 3, 2022

Resignation of Commissioner Ken Wang

Commissioner Wang moved out of state for a career opportunity and has resigned from the Commission. This leaves a vacant seat that will be filled through a City Council interview and selection process.

Election of Chair and Vice Chair

Since it is the first meeting of the Commission after July 1, officers must be elected for the coming fiscal year. Commissioners will be asked for nominations first for the chair and a verbal vote will be taken to choose the chair. Then the same process will be followed for electing a vice chair.

Adoption of Meeting Calendar for 2023

The Commission typically meets the first Tuesday of the month. In past years, the schedule has been altered to accommodate the use of City Hall Council Chambers for elections. There is the potential for an election to occur the first Tuesday in May, August and November so I am proposing that the Commission meetings for those months be moved to Wednesday of the same week. Below is the proposed schedule of dates:

Tuesday, January 3	Wednesday, May 3	Tuesday, September 5
Tuesday, February 7	Tuesday, June 6	Tuesday, October 3
Tuesday, March 7	Tuesday, July 4	Wednesday, November 8
Tuesday, April 4	Wednesday, August 2	Tuesday, December 5

Under the ordinance, the Commission is required to meet a minimum of six times per fiscal year (July 1 – June 30). The Commission could decide now to not hold certain meetings, or regular monthly meetings can be scheduled with the intent that meetings will be cancelled if no official business is pending. For informational purposes, Midland Public Schools’ spring break is scheduled for March 24 – April 2, 2023.

Discussion topics for FY 2022/2023 Work Plan

To help plan for the upcoming year, I am suggesting that the group develop a list of proposed discussion topics for the upcoming fiscal year. Attached is the FY 2021/2022 document to serve as a reference. A list of topics should be decided upon for project and division updates to provide some direction for staff and commissioners, with the understanding that subjects will come up over the course of the year that may take precedent.

Grant from Saginaw Bay Watershed Initiative Network

The Saginaw Bay Watershed Initiative Network reached out to me in June with an opportunity for a grant to support the upper Emerson riverfront renovation project that is being funded in part by a Michigan Natural Resources Trust Fund grant. I applied for the grant and the City received notification of award the end of June. I will ask for a motion of support to recommend to City Council that the grant be accepted.

Summer Recreation update

Marcie Post will provide updates on the following: season closing date for Plymouth Pool, Pooches at the Pool, summary of Teen Nights at the Pool, Mackinac Island Grand Experience, Kickball & Adult Softball fall league.

Miracle Field end of season update

Marcie Post will provide an end of season update on the first Miracle League season along with a review of the proposed fall league.

Horticulture update

Stephanie Richardson, Horticulturist - Parks/Forestry will provide a horticulture season update.

Project Reports: I will provide an update on the following projects to include -

- a) Poseyville Riverfront Restoration – contractor selection and project status
- b) Currie Stadium demolition – bid status and proposed timeline
- c) Eagle Ridge Nature Area – ribbon cutting event and site map

Respectfully,

Karen Murphy

MIDLAND PARKS AND RECREATION COMMISSION
REGULAR MEETING OF MAY 4, 2022
MIDLAND CITY COUNCIL CHAMBERS
7:00 P.M.

PROPOSED MINUTES

- 1) Call to Order: Meeting called to order at 7:01 p.m. by Chairperson Nancy Carney.

Pledge of Allegiance
- 2) Roll Call:
 - a. MEMBERS PRESENT: Bartle, Billotti, Carney, Rankin, Steidemann, Wang
 - b. MEMBERS ABSENT: Carlson, Montalbano, Varela
 - c. OTHERS PRESENT:
- 3) Welcome new Commissioner Ken Wang: Carney welcomed new commissioner Ken Wang to the Commission.
- 4) Minutes of March 1, 2021: Rankin motioned, Steidemann seconded to receive minutes of the meeting of March 1, 2021. Motion passed 6-0.
- 5) Call to Audience: None
- 6) Northeast and Jefferson Middle School Kiwassee Lake Stewardship Project: Students from the middle schools gave a presentation on their water quality project they are conducting at Kiwassee Lake in Stratford Woods Park. The stewardship project is part of the 7th grade water unit. The students shared photos of the field testing and discussed the water test results for pH, turbidity, temperature, salinity, dissolved oxygen, nitrogen and phosphorus. The students found Kiwassee Lake's overall water quality is pretty healthy. The students talked about other issues including Eurasian milfoil, E. Coli and spring fish die off due to lack of oxygen in the water. The students proposed potential stewardship projects including installation of aerators in the lake. Another option for a stewardship project is educational signs for the public on how to keep the lake healthy and clean along with the history of the lake. A third proposed stewardship project is to control the gull population that comes to the lake from the Landfill in the evenings as this contributes to E. Coli levels. Murphy thanked the students for their involvement with Kiwassee Lake and extended an invitation to continue this partnership with the City in future years.
- 7) Park Rule update for allowing Class I e-bike usage at City Forest: Murphy reviewed the Commission's recommendation from their March meeting to allow Class I e-bikes at City Forest. Per State legislation, a public input meeting must be held to formalize this. Murphy presented an amendment to the Park Rules to allow Class I e-bikes on the City Forest trails. Once recommended by the Parks Commission, Murphy will take the amended Park Rules to City Council for a public input opportunity and approval. Murphy asked for a motion to recommend the amended Park Rules to City Council. Rankin motioned, Bartle seconded the motion and the motion passed 6 - 0.

- 8) Middle of the Mitt Miracle League update and Opening Day: Murphy shared a recent drone photo of the Miracle Field site and described additional improvements that will be in place prior to opening day. Murphy reported that 52 athletes are registered for the league with 140 volunteers registered to help to date. Marcie Post is leading a steering committee with 13 community volunteer that have helped develop the league structure and appropriate accommodations needed for all athletes to have a great experience. Murphy shared there will be four teams with two games played each Saturday through the end of June. Opening Day is Saturday, May 14 at 11:00 with an opening ceremony and two games to follow.
- 9) Division Report – Horticulture: Murphy shared that Horticulturist Stephanie Richardson was unable to attend the meeting and the update for horticulture will be provided at the next Parks & Recreation Commission meeting.

10) Project Reports

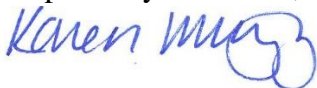
- a. **Poseyville Riverfront Renovation:** Murphy shared that the City is refining designs for bidding, with bidding to occur in May. The goal is to award a contract in June for phase 1 of the project with construction to start in July. Total project completion date is estimated as fall of 2023 or spring 2024 depending on when the final plantings are installed. Murphy shared the estimated project cost is \$9.2MM.
- b. **Midland Area Community Foundation grant for pedestrian handrail along riverfront trail behind Riverside Place:** Murphy shared that the City applied for and was awarded a grant for \$40,000 from MACF to install a pedestrian handrail system along the trail behind Riverside Place. Work done to open up views to the river and eliminate invasive species have left the riverbank open and the trail can feel unsafe where it is close to the river's edge. Murphy shared that the City will use the grant funds to purchase the handrailing and City staff will install it.
- c. **Recreation update:** Murphy shared that Pitch, Hit and Run will be held in partnership with the Great Lakes Loons at Dow Diamond on Saturday, May 7 and the Make Midland Beautiful poster presentation to City Council will occur on Monday, May 9 at the Council meeting. Murphy also provided the schedule for this season's Tunes by the Tridge which kicks off on June 9 with Dueling Pianos.

11) Old Business : None

12) New Business: Murphy asked for a commissioner to volunteer to serve on a steering committee to develop a riverfront renovation plan through a public input process. Selina Tisdale is leading the effort for the City with the Downtown Development Authority.

13) Adjourn: Motioned by Billotti, seconded by Steidemann to adjourn the meeting. Motion passed 6-0. Meeting adjourned at 7:42 p.m.

Respectfully submitted,



Karen Murphy
Director of Public Services



Fiscal Year 2021-2022

**Parks and Recreation Commission
Plan of Work**

10-1-2021

Presented by:
Karen Murphy, Director of Public Services

Mission Statement

City of Midland

That the inhabitants of the City of Midland may live well through the effective maintenance of public safety, health, and welfare via efficient provision of public services, activities, and enterprises which reflect intelligent opinion as to the needs of the community.

The Midland City Council endeavors to fulfill this mission, established by the City Charter, by ensuring economic sustainability of the community, providing effective stewardship of community resources, and by providing an outstanding quality of life through excellent service delivery.

Parks and Recreation Commission

The Parks and Recreation Commission is advisory to the City Council and consists of between five and nine members who by experience have evidenced interest in development of park and recreation services for public use.

Duties of the Parks and Recreation Commission, established by the City of Midland Code of Ordinances, are to consider and study the reasonable needs of recreational facilities and activities in which the city might properly participate, to formulate and to report to the city council estimates of public requirements for recreational facilities and for the costs thereof, and the amounts which might properly be appropriated by the city council to provide and maintain the recreational facilities.

Parks and Recreation Director

In accordance with the Code of Ordinances the Director of Public Services has been designated by the City Manager the director of parks and recreation. As such the director is the executive officer in charge of the use and maintenance of parks, properties and buildings owned by the city, and assigned to the department of parks and recreation, and he shall be responsible for the recreation programs in buildings or on properties of other public or private institutions that may be used by the city through rental, lease or by gift. The director also serves as secretary of the Parks and Recreation Commission.

Committee Structure

Beautification Advisory Committee - Appointed by and reporting to the Parks and Recreation Commission, this committee leads to main programs annually:

- Appreciation of Beautification Awards - This awards program recognizes both business and residential properties for landscaping and structural site improvements, which are readily visible to the public.
- Make Midland Beautiful Art Celebration - This program takes place each spring and encourages creativity among children in the 2nd and 6th grade, by creating a poster on "what makes Midland beautiful." This is a cooperative program involving more than 1,000 Midland elementary school children.

Annual Plan of Work

Intent

Being required to conduct a minimum of six (6) meetings during the fiscal year, the Parks and Recreation Commission seeks to perform its duties effectively and efficiently. To that end the Commission relies on an annual work plan to anticipate and organize those matters to be addressed. The Commission may periodically review and modify its work plan as needed to address evolving community needs.

Commission Meetings

The Parks and Recreation Commission conducts regular meetings, which are open to public participation, at 7:00 PM in the City Council Chambers of City Hall on the first Tuesday of the noted months as follow. Agendas for such meetings will include, at a minimum, the following matters:

- 17) Call to Order
- 18) Pledge of Allegiance
- 19) Roll Call
- 20) Minutes of Prior Meeting
- 21) Call to Audience
- 22) Project Reports
- 23) Division Report
- 24) Old Business
- 25) New Business
- 26) Adjourn

The Parks and Recreation Commission, along with department staff, have compiled the following list of potential topics to be discussed throughout the year with the understanding that other topics may come up during the course of the year that take precedent.

<i>Project Reports</i>	<i>Division Report</i>
Recreation Fee Process	Park Updates – invasive species removal, ADA accessible parks and park features, Stratford Lake report, skate park report, City Forest dog and horse use
City Forest End of Season Review	Recreation - Seasonal Updates
Currie Stadium	Horticulture – including Community Garden
4D property redevelopment plan	Forestry – EAB update + Washington Road invasive species removal
Miracle Field project updates	Update on park play equipment
Central Park Master Plan implementation	Infrastructure improvement plan
Grove Park Master Plan implementation	Safety in Parks
	Cemetery – informational update