

September 19, 2016

A regular meeting of the City Council was held on Monday, September 19, 2016, at 7:00 p.m. in the Council Chambers of City Hall. Mayor Donker presided. The Pledge of Allegiance to the Flag was recited in unison.

Councilmen present: Thomas Adams, Steve Arnosky, Diane Brown Wilhelm, Maureen Donker, Marty Wazbinski

Councilmen absent: None

### **MINUTES**

Approval of the minutes of the September 12, 2016 regular meeting was offered by Councilman Brown Wilhelm and seconded by Councilman Adams. (Motion ADOPTED.)

### **SHELTERHOUSE BLUEPRINT FOR SAFETY GRANT**

Community Affairs Director Selina Tisdale introduced Vicki Wakeman of the Shelterhouse. The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Arnosky:

RESOLVED, that the Mayor is authorized to issue the attached Proclamation recognizing Shelterhouse for its receiving one of three nationally-awarded Blueprint for Safety grants from the U.S. Department of Justice Office on Violence Against Women. (Motion ADOPTED.) Mayor Donker then presented Vicki Wakeman with the proclamation of recognition.

### **ROLLER SKATING MONTH - OCTOBER**

Community Affairs Director Selina Tisdale introduced Sara TerBergh from Captain Dave's Family Entertainment Center. The following resolution was then offered by Councilman Arnosky and seconded by Councilman Wazbinski:

RESOLVED, that the Mayor is authorized to issue the attached Proclamation designating October 2016 as Roller Skating Month in the City of Midland. (Motion ADOPTED.) Mayor Donker then presented Sara TerBergh with the proclamation.

### **WOMEN'S STUDY CLUB 100<sup>TH</sup> YEAR ANNIVERSARY CELEBRATION**

Community Affairs Director Selina Tisdale introduced Alice Morgan. The following resolution was then offered by Councilman Arnosky and seconded by Councilman Adams:

RESOLVED, that the Mayor is authorized to issue the attached Proclamation recognizing the 100 year anniversary of the Midland Women's Study Club on November 21, 2016. (Motion ADOPTED.) Mayor Donker then presented Alice Morgan with the proclamation.

### **PUBLIC COMMENTS**

No public comments were made.

### **ROAD MILLAGE RENEWAL PROPOSAL BROCHURE**

City Engineer Brian McManus presented information on the Road Millage Renewal Proposal. The following resolution was then offered by Councilman Adams and seconded by Councilman Wazbinski:

WHEREAS, the City Engineer has indicated the need for street funding to keep the City's street system condition in good repair; and

WHEREAS, on July 19, 2016 the Midland County Board of Commissioners approved road millage proposal language to place a one mill road millage renewal on the November 8, 2016 General Election ballot; and

WHEREAS, city administration desires to produce and distribute an informational brochure related to the road millage ballot proposal; now therefore

RESOLVED, that the city administration is hereby authorized and instructed to prepare and distribute an informational brochure regarding the road millage proposal on the November 8, 2016 General Election ballot, and the Assistant City Manager is hereby authorized to invoice the Midland County Road Commission for its equal share of the brochure expenses. (Motion ADOPTED.)

#### **CURRIE GOLF COURSE - \$5,000 GIFT**

Paul Milholland, General Manager Currie Golf Course, presented information on a gift of \$5,000 from Mary Currie to help fund the Currie Golf Course's paving of a portion of Madison Street. The following resolution was then offered by Councilman Wazbinski and seconded by Councilman Brown Wilhelm:

WHEREAS, Mary Currie has pledged the Currie Municipal Golf Course a gift in the amount of \$5,000 to put towards the paving of Madison Street; now therefore

RESOLVED, that the City Council of the City of Midland graciously accepts this gift of \$5,000 from Mary Currie. (Motion ADOPTED.)

#### **PROPOSED 2016-17 CURRIE MUNICIPAL GOLF COURSE BUDGET AMENDMENT**

Paul Milholland, General Manager Currie Golf Course, presented information on the proposed 2016-17 Currie Municipal Golf Course Fund budget amendment to increase revenues and capital expenses for the Madison Street paving. The following resolution was then offered by Councilman Brown Wilhelm and seconded by Councilman Wazbinski:

WHEREAS, the City wishes to pave all of Madison Street at a cost of \$23,000, but has previously budgeted only \$8,000 for this project; and

WHEREAS, the City has \$18,000 of prior-year revenue which can be appropriated towards this project and Mary Currie has pledged to give the City \$5,000 to pay for the remainder of this project; and

WHEREAS, it is necessary to amend the 2016-17 Currie Municipal Golf Course Fund budget to increase revenues by \$5,000 and expenditures by \$15,000 in order to recognize additional revenue new to 2016-17 and to provide sufficient budgetary authority for paving all of Madison Street; now therefore

RESOLVED, that in accord with Section 11.6 of the Charter of the City of Midland, a public hearing shall be conducted at 7:00 p.m. Monday, October 10, 2016 in the Council Chambers of City Hall on the proposal to amend the 2016-17 Currie Municipal Golf Course Fund budget to increase revenues by \$5,000 and expenses by \$15,000 to recognize the gift from Mary Currie, and provide budgetary authorization to pave all of Madison Street; and

RESOLVED FURTHER, that the City Clerk is hereby directed to give notice as provided in Section 5.11 of the Charter of the City of Midland. (Motion ADOPTED.)

#### **CURRIE GOLF COURSE - \$30,000 GIFT**

Paul Milholland, General Manager Currie Golf Course, presented information on a \$30,000 gift from the Midland Area Community Foundation Currie Golf Course Endowment Fund to replace the outside doors of Currie Clubhouse. The following resolution was then offered by Councilman Adams and seconded by Councilman Arnosky:

WHEREAS, the Midland Area Community Foundation – Currie Family Endowment Fund for the Currie Municipal Golf Course, has given the Currie Municipal Golf Course a gift in the amount of \$30,000 for the purchase of replacement doors at the Currie West Club House; now therefore RESOLVED, that the City Council of the City of Midland graciously accepts this gift of \$30,000 from the Midland Area Community Foundation – Currie Family Endowment Fund for the Currie Golf Course. (Motion ADOPTED.)

### **2015-16 LIBRARY BOARD ANNUAL REPORT**

The following resolution was offered by Councilman Brown Wilhelm and seconded by Councilman Adams:

WHEREAS, the Grace A. Dow Memorial Library Board has submitted an annual report for fiscal year 2015-2016 in accord with Article I of Chapter 14 of the Midland Code of Ordinances; and WHEREAS, the Library Board has identified in the annual report activities that are in compliance with the duties defined in the ordinance; now therefore RESOLVED, that the 2015-2016 Annual Report of the Grace A. Dow Memorial Library Board be received and filed. (Motion ADOPTED.)

### **CURRIE MUNICIPAL GOLF COURSE CLUBHOUSE DOORS**

Paul Milholland, General Manager Currie Golf Course, presented information on the replacement and installation of doors at the Currie Clubhouse. The following resolution was then offered by Councilman Wazbinski and seconded by Councilman Brown Wilhelm:

WHEREAS, sealed proposals were advertised and received in accord with Article II of Chapter 2 of the Midland Code of Ordinances for replacement commercial doors, Bid No. 3802; and WHEREAS, sufficient funds are included in the 2016-17 Currie Municipal Golf Course Fund budget; and WHEREAS, the proposal received from Architectural Glazing Systems of Mt. Morris has been found to be in compliance with the bid specifications and advisable for execution; now therefore RESOLVED, that the proposal meeting City specifications submitted by Architectural Glazing Systems of Mt. Morris for the purchase and installation of four sets of double doors and hardware in the response for Bid No. 3802 is hereby accepted; and RESOLVED FURTHER, that a purchase order for \$24,409 to Architectural Glazing Systems of Mt. Morris in accord with this resolution and City specifications is hereby authorized; and RESOLVED FURTHER, that the City Manager is authorized to approve change orders relating to the purchase and installation of these doors not to exceed \$1,200 in total. (Motion ADOPTED.)

### **BUILDING DEPARTMENT – myCOMMUNITY SOFTWARE**

The following resolution was offered by Councilman Brown Wilhelm and seconded by Councilman Adams:

WHEREAS, the City of Midland utilizes a suite of financial and reporting software purchased from New World, a Tyler Erp Solution; and WHEREAS, New World has developed a myCommunity module for field inspection and remote data entry purposes; and WHEREAS, the City of Midland has evaluated the myCommunity module and determined that its use would significantly enhance service delivery to the community and improve internal departmental efficiency; and WHEREAS, competitive bids are impractical as the myCommunity module is designed and available for use only as an enhanced module in the proprietary New World software system; and

WHEREAS, sufficient funds are included in the approved General Fund, Building Inspection 2016/17 budget for the software purchase and the Information Services budget for associated training costs; now therefore

RESOLVED, that a purchase order in the amount of \$35,630.00 to New World, a Tyler Erp Solution, is hereby authorized in accord with this resolution and City Specifications. (Motion ADOPTED.)

#### **DIAL-A-RIDE MASTER AGREEMENT**

The following resolution was offered by Councilman Brown Wilhelm and seconded by Councilman Adams:

WHEREAS, the City of Midland has the authority to contract with the Michigan Department of Transportation for State and/or Federal funds for passenger transportation- related services; and

WHEREAS, the City of Midland does hereby approve Master Agreement No. 2017-0099; and WHEREAS, this resolution shall also approve execution of Project Authorizations for any programs designated by the City of Midland and/or Project Authorizations for any amount determined by the City of Midland with the Michigan Department of Transportation which are issued under Master Agreement No. 2017-0099; now therefore

RESOLVED, that the Mayor and City Clerk be authorized and directed to execute Master Agreement No. 2017-0099 for and on behalf of the City of Midland; and

RESOLVED FURTHER, that the City Manager be authorized to enter into and execute on behalf of the City of Midland all such Project Authorizations with the Michigan Department of Transportation for passenger transportation-related services for the agreement period. (Motion ADOPTED.)

#### **PURCHASE OF POLICE AND LIGHT DUTY VEHICLES**

The following resolution was offered by Councilman Brown Wilhelm and seconded by Councilman Adams:

WHEREAS, bids for light and medium duty vehicles are solicited by the State of Michigan's Extended Purchasing Program on a bi-annual basis, and the City of Midland is authorized to make purchases from this program; and

WHEREAS, sufficient funding for the purchase of three police patrol vehicles, one utility van, one passenger mini-van, one 4x2 pickup truck, and one 4x4 pickup truck is included in the FY 2016/17 Equipment Revolving Fund for Capital Outlay as replacements for existing aging, high maintenance units; now therefore

RESOLVED, that the Senior Procurement Accountant is authorized to issue purchase orders to the State of Michigan's selected vendors, LaFontaine Dodge of Lansing, Michigan in the amount of \$73,614 for three Dodge Charger patrol cars, and Signature Ford of Owosso, Michigan in the amount of \$92,388 for one Ford Transit Cargo Van, one Ford Transit Connect mini passenger van, one Ford F-150 4x2 pickup truck and one Ford F-150 4x4 pickup truck, all in accordance with the State of Michigan's Extended Purchasing Program's proposal and specifications. (Motion ADOPTED.)

#### **STREET TREE REPLACEMENT PROGRAM**

The following resolution was offered by Councilman Brown Wilhelm and seconded by Councilman Adams:

WHEREAS, sealed proposals were advertised and received in accordance with Article II of Chapter 2 of the Midland Code of Ordinances for Bid No. 3760, "Street Tree Replacement"; and WHEREAS, the low bidder, Agroscaping, Inc. of Swartz Creek, Michigan, has offered to extend their bid prices for the 2016 fall planting season; and

WHEREAS, City staff have been satisfied with the quality of the trees and the service provided by Agroscaping, Inc. to date; and

WHEREAS, adequate funding for the planting of replacement outlawn trees is included in the FY 2016-2017 Forestry budget; now therefore

RESOLVED, that the issuance of a purchase order to Agroscaping, Inc. of Swartz Creek, Michigan not to exceed \$65,000.00 for the planting of replacement trees in the city rights-of-way in accordance with the proposal and City specifications is hereby authorized. (Motion ADOPTED.)

### **UNLEADED FUEL PURCHASE**

The following resolution was offered by Councilman Brown Wilhelm and seconded by Councilman Adams:

WHEREAS, City Council adopted a resolution on December 17, 2007 that allows for the purchase of full tankers of unleaded gasoline and diesel fuel exceeding \$20,000, and seek approval for the purchase at the next City Council meeting; and

WHEREAS, City Council reviewed the process on December 21, 2009 and decided to continue as it still provides a significant cost savings to the City; and

WHEREAS, the volatility of the fuel market does not allow for staff to follow the usual sealed bid process for purchases exceeding \$20,000; and

WHEREAS, staff instead uses a competitive bid process whereby fuel vendors fax in prices that are valid for a particular day with the bid awarded to the lowest priced vendor; now therefore

RESOLVED, that the requirements for sealed proposals for the purchase of fuel are waived due to the volatility of the fuel market; and

RESOLVED FURTHER, that the purchase of 13,401 gallons of E10 ethanol blend unleaded fuel from Tri-Lakes Petroleum of Alma, Michigan for \$20,139.02 executed by the Senior Procurement Accountant on August 16, 2016, is hereby approved. (Motion ADOPTED.)

### **DIESEL FUEL PURCHASE**

The following resolution was offered by Councilman Brown Wilhelm and seconded by Councilman Adams:

WHEREAS, City Council adopted a resolution on December 17, 2007 that allows for the purchase of full tankers of unleaded gasoline and diesel fuel exceeding \$20,000, and seek approval for the purchase at the next City Council meeting; and

WHEREAS, City Council reviewed the process on December 21, 2009 and decided to continue as it still provides a significant cost savings to the City; and

WHEREAS, the volatility of the fuel market does not allow for staff to follow the usual sealed bid process for purchases exceeding \$20,000; and

WHEREAS, staff instead uses a competitive bid process whereby fuel vendors fax in prices that are valid for a particular day with the bid awarded to the lowest priced vendor; now therefore

RESOLVED, that the requirements for sealed proposals for the purchase of fuel are waived due to the volatility of the fuel market; and

RESOLVED FURTHER, that the purchase of 12,997 gallons of regular #2 diesel fuel from Paxson Oil of Saginaw, Michigan for \$20,771.81 executed by the Senior Procurement Accountant on August 31, 2016, is hereby approved. (Motion ADOPTED.)

### **FERRIC CHLORIDE TANK REPLACEMENT**

The following resolution was offered by Councilman Brown Wilhelm and seconded by Councilman Adams:

WHEREAS, the Midland Water Treatment Plant (WTP) utilizes as its primary water treatment chemical, Ferric Chloride (FeCl<sub>3</sub>), to remove impurities in the water, and is stored in two 10,000 gallon bulk storage tanks located inside of the WTP; and

WHEREAS, the existing tanks are original to the plant construction in 1983, and are beyond their expected service life; and

WHEREAS, sealed proposals were received and opened for Bid No. 3794, Ferric Chloride Tank Replacement, for the removal of two existing ferric chloride bulk storage tanks and the installation of two new ferric chloride bulk chemical storage tanks at the water treatment facility, in accord with Section 2-18 of the Midland Code of Ordinances; and

WHEREAS, staff has reviewed the responses received and has determined that the low bid submitted by TSP Services of Redford in the total amount of \$259,812.00 is acceptable; and

WHEREAS, funding has been budgeted for this purpose in Fiscal 2016/17 Water Enterprise Fund Account #591.9010.97.002 – Capital Outlay Construction; now therefore

RESOLVED, that the Mayor and City Clerk are hereby authorized to execute a contract with TSP Services in an amount not to exceed \$259,812.00 for the removal and replacement of two existing ferric chloride bulk storage tanks at the WTP; and

RESOLVED FURTHER, that the City Manager is authorized to approve changes to the contract in an aggregate amount not to exceed \$20,000.00. (Motion ADOPTED.)

Being no further business the meeting adjourned at 7:40 p.m.

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Selina Tisdale, City Clerk