

**MINUTES  
REGULAR MEETING OF THE MIDLAND CITY HOUSING COMMISSION  
MONDAY, SEPTEMBER 12, 2016 AT 3:00 P.M.  
COUNCIL CHAMBERS OVERFLOW ROOM  
CITY HALL  
333 WEST ELLSWORTH STREET  
MIDLAND, MICHIGAN**

**1. Roll Call**

PRESENT: Loose, Mortensen, Garchow, and Wright; Burgess joined at 3:10 PM

ABSENT: None

**OTHERS**

PRESENT: Grant Murschel, Community Development Planner; Kim Samborn, Manager of Senior Housing; and Lori Jung, Assistant Manager of Senior Housing.

**2. Approval of Minutes**

It was moved by Mortensen and seconded by Garchow to approve the minutes of the regular meeting of June 6, 2016 and the special meeting of July 8, 2016 as written. The motion was approved unanimously (4-0).

**3. Public Comments (unrelated to items on the agenda)**

None

**4. Reports**

**a. Senior Housing Reports – Kim Samborn & Lori Jung**

*Burgess joined the meeting at 3:10 P.M.*

Samborn reported on the activities, occupancy and ongoing maintenance of the facility at Riverside Place. She commented that the new walking club received a lot of participation and that the outdoor space project is moving forward. Jung reported on the activities, ongoing renovations, and occupancy of Washington Woods. They are currently in the process of working with Graham Construction out of Saginaw to execute the contract on completing the renovation project. Once Graham Construction begins work, they intend to complete 5-8 apartments every 4-6 weeks. Jung and Samborn are working to make this transition process as smooth as possible for the residents.

Garchow commented that he is glad to see additional outdoor utilization at Riverside Place. Wright commented that the scheduling of this portion will be tight but accomplishable. The Commission appreciated the update and encouraged Samborn and Jung to continue making good progress.

**5. New Business**

**a. 2017 Meeting Schedule**

Murschel presented the proposed 2017 meeting schedule.

It was moved by Garchow and seconded by Wright to approve the 2017 meeting schedule for the Housing Commission as proposed in the staff report dated August 16, 2017. The motion passed unanimously (5-0).

**4. Communications**

Murschel explained that he has been working to determine the individuals who will be participating in the PILOT Policy Review subcommittee. He has been reaching out to the various organizations as requested by

the Commission. The two representatives that have not been identified are Department of Health and Human Services and a landlord that is not represented by the Midland Area Real Estate Investors Association (MAREIA).

Mortensen suggested reaching out to the owner of Tek Cirlce, Bill Brenton, who spoke during one of the public hearings on the last PILOT proposal. Murschel indicated that he has been working with the rental inspectors to determine a landlord that has a large amount of units and will be constructive to the discussion.

- 5. Future Meeting Date**
  - a. Mid-October, 2016 – Special Meeting**
  - b. December 5, 2016 – Next Regular Meeting**

**6. Adjournment**

The meeting was adjourned by Chairman Loose at 3:53 p.m.

Respectfully submitted,



Grant Murschel  
Community Development Planner

MINUTES ARE NOT FINAL UNTIL APPROVED BY THE MIDLAND CITY HOUSING COMMISSION.