



MIDLAND CENTER CITY AUTHORITY  
AGENDA  
Wednesday, July 20, 2016, 3:00 P.M.,  
Council Chambers, Midland City Hall, Midland, Michigan

1. Roll Call – Chappel, Ginis, Kaye, Kozuch, Miles, Mortensen, Rapanos, Schloemann, Shaffner
2. Approval of Minutes - Regular Meeting of June 15, 2016 – **Kozuch**
3. Public Comments (unrelated to items on the agenda)
4. Committee Reports
  - a. Governance and Sustainability Committee report – **Chappel**  
*(committee did not meet in July)*
  - b. Marketing Committee report – **Schloemann**  
*(committee did not meet in July)*
  - c. Physical Improvements Committee report – **Ginis**
    - i. QRP Printing, Façade Application Approval
5. Report of the Chairperson
6. Adjournment



MIDLAND CENTER CITY AUTHORITY

Minutes

Wednesday, June 15, 2016, 3:00 P.M.,  
Council Chambers, Midland City Hall, Midland, Michigan

Call to Order 3:00 p.m.

**Attending:** Jennifer Chappel, David Ginis, Brad Kaye, Joe Kozuch, Cliff Miles, Sharon Mortensen, Chris Schloemann, Gary Shaffner, Alex Rapanos

**Absent:** none **Staff Attending:** Selina Tisdale

Kozuch presented the minutes from the CCA board meeting of May 18, 2016 for approval  
Mortensen moved approval, seconded by Ginis. Minutes were unanimously approved by all in attendance.

Public Comments: None

2016-2017 Board structure. Rapanos moved that Kozuch be named chair and Chappel be named vice chair for the 2016-17 year, Kaye seconded. Motion was approved by those in attendance.

Tisdale reviewed the current subcommittee assignments. Subcommittee chairs will remain as follows: Schloemann, marketing; Chappel, governance and sustainability; Ginis, physical improvements. Mortensen was appointed to the governance and sustainability committee.

**Committee Reports**

Chappel reported that the Governance and Sustainability Committee met in July to receive updates on various projects for the district and the district tax appeals.

Schloemann reported that in May the marketing committee spent time visiting businesses in the district. The committee did not meet in June.

Ginis reported that the physical improvements committee did not meet in June but did receive updates on various project that are in progress for the district.

Tisdale provided an update on the Center City Façade Improvement Program.

Kozuch presented the report of the chairperson.

**Meeting adjourned: 3:25 p.m.**



**CENTER CITY AUTHORITY**  
Physical Improvements Committee Meeting  
Tuesday, July 12, 2016, 3:30 pm  
HR Conference Room, Midland City Hall

**Present:** Ann Beck, Joe Kozuch, Alex Rapanos, Julie Ratcliffe, Gary Shaffner  
Matt Weckesser  
**Absent:** David Ginis, Jeff Hert, Paul Reder,  
**Staff:** Selina Tisdale

The May 2016 PI Committee meeting minutes were presented for approval. Rapanos moved, seconded by Beck that the minutes be approved. Minutes were unanimously approved.

Reviewed the Façade Improvement Program application from Nancy Anderson, QRP Printing. Beck moved that the \$5,000 grant be approved, Ratcliffe seconded. Recommendation was unanimously approved by those in attendance.

Tisdale reviewed that the Center City Overlay District – signs ordinance revision was approved by the planning commission in a single meeting and will go before Midland City Council for final approval on July 18 and will be enacted upon City Council's approval.

Tisdale reported that three bids were received for the CC Landscaping project. Horticulturist Stephane Richardson will review the bid submissions for completeness and approval of the bid will likely go to City Council on July 25 with work to commence shortly thereafter and wrapped up by the end of August.

Tisdale reported that the signal pole painting project bid specifications were being reviewed with a painting company for completeness. It is anticipated bids will be back on that project by early August and the project will commence soon thereafter.

Meeting adjourned: 4:10 p.m.

***Next meeting will be on 08-09-2016***

**WHEREAS** the Physical Improvements Committee of the Center City Authority (CCA) met on July 12, 2016 to review the façade application from Nancy Anderson on behalf of QRP Printing, 94 Ashman Circle, and found the application to be acceptable and in order; now therefore

**RESOLVED**, that the Physical Improvements Committee recommends the Center City Authority approve a façade matching grant not to exceed \$5,000.00 pending receipts of invoices from applicant amounting to not less than \$10,000.00 and disbursed in accordance with CCA Façade Improvement Program guidelines.

**Presented to the Center City Authority Board on July 20, 2016**

**Motion made by:**

**Motion supported by:**

**Yeas:**

**Nays:**

**Abstain:**

**Absent:**

**Vote:**