



MIDLAND CENTER CITY AUTHORITY  
AGENDA

Wednesday, June 15, 2016, 3:00 P.M.,  
Council Chambers, Midland City Hall, Midland, Michigan

1. Roll Call – Chappel, Ginis, Kaye, Kozuch, Miles, Mortensen, Rapanos, Schloemann, Shaffner
2. Approval of Minutes - Regular Meeting of May 18, 2016 – **Kozuch**
3. Public Comments (unrelated to items on the agenda)
4. 2016-17 Board Structure
5. Committee Reports
  - a. Governance and Sustainability Committee report – **Chappel**
  - b. Marketing Committee report – **Schloemann**  
*(committee meets June 13)*
  - c. Physical Improvements Committee report – **Ginis**  
*(June meeting cancelled)*
6. Report of the Chairperson
7. Adjournment



MIDLAND CENTER CITY AUTHORITY  
Minutes

Wednesday, May 18, 2016, 3:00 P.M.,  
Council Chambers, Midland City Hall, Midland, Michigan

Call to Order 3:00 p.m.

**Attending:** Jennifer Chappel, Brad Kaye, Joe Kozuch, Cliff Miles, Sharon Mortensen, Alex Rapanos,

**Absent:** David Ginis, Chris Schloemann, Gary Shaffner

**Staff Attending:** Lacey Todd

Kozuch welcomed new board member Sharon Mortensen to the board.

Kozuch presented the minutes from the CCA board meeting of April 20, 2016 for approval Miles moved approval, seconded by Kaye. Minutes were unanimously approved by all in attendance.

Public Comments: None

**Committee Reports**

Chappel reported that the Governance and Sustainability Committee did not hold a May meeting.

Kozuch reported that the May Marketing committee meeting was spent making visits to businesses in the district to gather contact information and talk about the Façade Program.

Kozuch reported that the **Physical Improvements Committee** is working to finalize the landscaping bid with the city horticulturist and that the Center City Overlay District – signs ordinance revisions will go to the Planning Commission in June.

Kozuch presented a Façade Improvement application from Habitat for Humanity, 1703 and 1705 S. Saginaw Road. Chappel disclosed that she is employed by Habitat for Humanity and would therefore be abstaining from the vote to consider this application. Rapanos moved the following, seconded by Kaye:

WHEREAS the Physical Improvements Committee of the Center City Authority (CCA) met on May 10, 2016 to review the façade application from Daniel Laabs on behalf of Habitat for Humanity, 1703 & 1705 S. Saginaw Road, the application to be acceptable and in order; now therefore

RESOLVED, that the Physical Improvements Committee recommends the Center City Authority approve a façade matching grant not to exceed \$5,000.00 and a matching loan not to exceed \$10,000.00 pending receipts of invoices from applicant amounting to not less than \$30,000.00 and disbursed in accordance with CCA Façade Improvement Program guidelines.

Motion was approved by those in attendance with Chappel abstaining.

Kozuch presented the report of the chairperson.

**Meeting adjourned: 3:10 p.m.**



**CENTER CITY AUTHORITY**  
**Governance and Sustainability Committee**  
Wednesday, June 8, 2016  
8:00 A.M., City of Midland Council Overflow

Members Present: Jennifer Chappel, Brad Kaye, Cliff Miles, Scott Marquiss  
Members Absent: None  
Staff: Selina Tisdale

The April 2016 Governance and Sustainability (G&S) minutes were presented. Kaye moved approval, Marquiss seconded. Minutes were unanimously approved.

Reviewed the agenda for the June 15 CCA board meeting.

Tisdale reported that the landscaping bid is scheduled to go out next week with a project completion date set for the end of August.

Tisdale reported that the signal poles painting project is still in the bid preparation process. The plan is to have this project completed before school is back in session in the fall.

Tisdale provided an update on the Façade Improvement Program. Applicants have slowed and the marketing committee is doing a push to encourage further participation.

Tisdale updated the committee on the district's tax appeals and timelines

Meeting adjourned 8:30 a.m.

**The next meeting is Wednesday, July 13, 2016 at 8:00 a.m.**